Text in Blue is pulled from FACS but can be modified by worker.

Text in Red is entered by worker only.

Text in Black is pulled from FACS and can not be changed.

8/30/02
CASE PERMANENCY PLAN
A: FACE SHEET

CT. DOCKET # Pulled from Court screen FCTD

COUNTY Pulled from PERD

NAME OF CLIENT Pulled from PERD screen

DATE Entered by Worker

NEXT COURT

FACS ID ____   **STATE ID** ____   **DATE/TIME** Entered by Worker

CURRENT PLACEMENT and ADDRESS This information is pulled from the placement provider's address screen (PADL). Worker can remove information after download for protective placement concerns.

HOME PHONE Pulled from client's ADDL   **WORK PHONE** Pulled from PERD

I. IDENTIFYING INFORMATION: (When used for individual client)

D.O.B. PERD   **SEX** PERD   **GRADE** CLTD

TYPE OF SPECIAL EDUCATION & CLASS WEIGHT CLTD   **PROXIMITY TO HOME** FOSD screen miles

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II. FAMILY MEMBERS

NAME	D.O.B./ DECEASED	ADDRESS	PHONE	MARITAL STATUS	RELATIONSHIP TO CLIENT
All relationships are pulled from the client's RELL screen.	Pulled from PERD the person displayed	**Pulled from the Person's ADDL screen. Can be removed for protective concerns**	Pulled from ADDL and can be removed.	PERD	Client's RELL.

III. OTHERS IN HOUSEHOLD

NAME	RELATIONSHIP TO CLIENT	AGE	NAME	RELATIONSHIP TO CLIENT	AGE
RELL screen if shown as Household member and the relationship type is not a family member (ex. Paramour) that person would print in this section.	Client's RELL.	FACS determines based on date of birth listed on PERD.			

IV. PREVENTATIVE SERVICES IN FACS LIST **NONPLACEMENT** SERVICES OFFERED TO THE FAMILY OR CLIENT

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TYPE OF SERVICE	DATE PROVIDED OR OFFERED FROM - TO	REASON SERVICE DISCONTINUED OR NOT PROVIDED
These are pulled from services entered on the SERL screen by worker.		

PREVENTATIVE SERVICES NOT IN FACS LIST NONPLACEMENT SERVICES OFFERED TO THE FAMILY OR CLIENT

TYPE OF SERVICE	DATE PROVIDED OR OFFERED	REASON SERVICE DISCONTINUED OR NOT PROVIDED
These services are entered by worker after download has completed for services that are not in FACS such as community involvement programs. Or could be services prior to FACS.		

VI. PLACEMENTS IN FACS: (List from initial placement to current placement)

PLACEMENT AND ADDRESS	TYPE OF PLACEMENT	DATES OF PLACEMENT FROM - TO	LENGTH OF PLACEMENT (in months)
This information is pulled from the SERL screen. Worker can remove the placement name and address for protective placement concerns.	The level of care received and can not be removed by worker.	Placement dates shown on SERL.	FACS calculates the months based on placement dates

PLACEMENTS NOT IN FACS (List from initial placement to current placement)

PLACEMENT AND ADDRESS	TYPE OF PLACEMENT	DATE OF PLACEMENT FROM ? TO	LENGTH OF PLACEMENT (IN MONTHS)
This is entered by worker after download so Services not entered in FACS can be listed. Services such as dentention, Toledo, Eldora, and hospital stays would be listed here.			

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VIII.   COURT HISTORY:

DATE	Type of Hearing	Legal Status	Comments
This information is pulled from the client?s court screen (FCTL). A change will implement soon that will allow FACS to download all court hearings listed on FCTL for a client. Currently does not. Change is ready to implement waiting behind another project for implementation.	From FCTD screen.	From the FCTD entry. FCTD does not show history of legal status information but does retain it so can be pulled correctly for face sheet.	Entered by worker after download.

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IX. COPIES OF THIS PLAN ARE SENT TO:

		BUSINESS ADDRESS AND PHONE #:
PARENT/GUARDIAN	RELL	ADDL of person (Can be removed)
PARENT/GUARDIAN	RELL	ADDL of person (Can be removed)
CHILD (if appropriate)	PERD	ADDL (Can be removed)
CUSTODIAN	FCTL	Legal custodian information. Address pulled from ADDL. Or can be entered by worker
DHS CASEWORKER	PERD	PADL for provider number 1000001 001 (001 ? 099 can be entered to pull up county office address.
JCO	Pulled from RELL	ADDL
CASA	Pulled from FCTL	ADDL
CHILD?S ATTORNEY	Pulled from FCTL	ADDL
GUARDIAN AD LITEM	Pulled from FCTL	ADDL
MOTHER?S ATTORNEY	Pulled from client?s RELL screen	ADDL
FATHER?S ATTORNEY	Pulled from client?s RELL screen	ADDL
COUNTY ATTORNEY	FCTL	ADDL
FOSTER CARE REVIEW BOARD	Entered by worker	Entered by worker

OTHER:

NAME	RELATIONSHIP	ADDRESS/PHONE
Entered by worker	Entered by worker	Entered by worker

X. OTHER PERTINENT FACTS:

Entered by worker.